



# ORCUTT Union School District

*Where a Dedicated Staff Means Kids Come First*

## **BOARD OF TRUSTEES**

SHAUN HENDERSON  
LISA MORININI  
LIZ PHILLIPS  
MARK STELLER  
MELANIE WAFFLE

HOLLY EDDS, Ed.D.  
*District Superintendent*  
JOE DANA  
*Assistant Superintendent*  
SUSAN SALUCCI  
*Assistant Superintendent*  
NICK TAYLOR, Ed.D.  
*Assistant Superintendent*

August 2, 2021

Parents and guardians of Orcutt Academy High School students  
in grades 10, 11, and 12:

On July 1, 2021, Governor Newsom signed Assembly Bill 104, which provides for a limited time a process to request that high school grades earned during the 2020-2021 school year be changed from a letter grade to Pass or No Pass. This process applies only to students who attended high school during the 2020-2021 school year. The process must be completed by August 15, 2021.

To request a letter grade to be changed to a Pass or No Pass grade, parents/guardians (or students, if over the age of 18) should complete the application [here](#) and email it to OAHS Registrar Veronica Barrios at [vbarrios@orcutt-schools.net](mailto:vbarrios@orcutt-schools.net) or deliver it to Ms. Barrios in the school office. Applications must be received by August 15. **Any application received after that date will be rejected as per the requirements of AB 104.**

There is no limit on the number or type of courses eligible for a grade change. However, please note that grade change requests for a dual enrollment/concurrent enrollment course with Allan Hancock College are subject to consultation with the college.

In accordance with the requirements of AB 104, OAHS will change the transcript and notify the student and the student's parent or guardian within 15 days of receiving the student's application via email notification.

As for college admissions, AB 104 requires that the California State University system not penalize students for Pass/No Pass grades for admission purposes for any applicant who was enrolled in a California high school during any school year from the 2020-2021 school year through the 2023-2024 school year. This requirement does not apply to the University of California, private postsecondary educational institutions in California, or any public or private postsecondary educational institution outside of California.

A list of postsecondary educational institutions in California that have indicated they will not penalize students for Pass/No Pass grades for admission purposes may be found at [www.cde.ca.gov/ci/gs/ps/ab104surveyresults.asp](http://www.cde.ca.gov/ci/gs/ps/ab104surveyresults.asp). Please note that some postsecondary educational institutions, including those in other states, may not accept a Pass or No Pass grade instead of a letter grade for admission purposes. If your student has applied for, or is intending to apply, for admission to a postsecondary educational institution that does not appear on the list noted above, a consultation with the admissions office of that institution is highly recommended.

If you wish to request additional information concerning AB 104, please contact me by email at [jdana@orcutt-schools.net](mailto:jdana@orcutt-schools.net).

Sincerely and respectfully,

A handwritten signature in blue ink, appearing to read "Joe Dana". The signature is fluid and cursive, with the first name "Joe" written in a larger, more prominent script than the last name "Dana".

Joseph Dana  
Assistant Superintendent, Educational Services