



**ORCUTT UNION SCHOOL DISTRICT**  
**CHILD NUTRITION DEPARTMENT**  
***"We kale about our kids!"***

MEETING DATE: January 22, 2020 began 3:46 PM completed 4:50 PM  
District Office 500 Dyer Street Orcutt, CA

**ATTENDEES:** Bethany Markee, Bill young, Mark Steller, Kirsten Criswell, Paul Cleveland, Paula Gijon-Santos, Charlotte Keeley, Monika Keeley-Prince, Michelle Romaine.

**MEETING MINUTES**

- 1) Intro & welcome:
  - a. Discuss goals of today to review wellness policy, its purpose and the two requirements that must occur this year to be in compliancy with the CDE and our wellness policy details.
  - b. Snacks were served: Our newest compliant snack for campus connection & a scratch made smart snack cookies (nut free!)
  
- 2) A summary of Wellness Committee & the requirements of our Wellness Policy:
  - a. Located the wellness policy (WP) on our website.
  
  - b. Bethany gave a general summary of the WP information & it's purpose.  
purpose policy: A (WP) contains specific goals for:
    - nutritional promotion & education
    - physical activity
    - general student wellness; *including student mental wellbeing*

**The goal of a wellness policy is to provide all public schools that participate in NSLP a guideline for "overall student wellness"**



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3) Bethany & Kirsten from Livewell Santa Barbara explained to be compliant with the WP for this year.

1. the requirement of the nondiscrimination clause that needs to be on our policy (BP 5030) and it will need board approval, which is slated on the agenda for March 2020.

4) Bethany Explained the need to conduct a triannual assessment of the WP:

**Who**-required by NSLP & ties into our AR-our child nutrition audit for this year, which will be conducted onsite May 11-15,2020

**Why**-ensure school have a strong WP & that we're being compliant with The WP, and compliancy is assessed at each and every school site.

### **Great news!!!!**

We are creating a task force that will conducted the necessary wellness policy requirements & updates. Please let me know if you would like to be on this exciting subcommittee!!!!

### **Next meetings:**

FEB 19 = update on the wellness policy approval, and the progress with the triannual assessment

May 27<sup>th</sup>= the final meeting for this year. Triannual Assessment Task Force Report due & will be published. We will discuss fundraising & goals for next year.

### **QUESTIONS RAISED @ THE END:**

1. Should we translate BP5030 into Spanish?
2. When the link is sent to principals to asses local site compliancy (a task of the triannual assessment task force) a "tutorial/how to" guide will be included. This will be provided to Bethany by Kirsten.
3. Carb counts of smart snack cookies requested.
4. May 27<sup>th</sup>, 2020 needs to be set as the deadline to complete and publish the release of the triannual assessment report, results and any necessary action items needed and their timelines (A task of the the triannual assessment task force).