



Child Nutrition  
DEPARTMENT

Orcutt Union School District ▪ Child Nutrition Department  
500 Dyer Street ▪ Orcutt CA 93455 ▪ (805) 938-8926

## Field Trip Meals – Order Form

**If you are NOT providing a lunch to your student for this field trip  
PLEASE fill out this form and return to the teacher.**

**This request must be by the parent.**

**THIS REQUEST MUST BE TURNED IN 1 WEEK PRIOR TO FIELD TRIP.**

(parent/guardian: \_\_\_\_\_ student: \_\_\_\_\_

Date of field trip: \_\_\_\_\_

Teacher: \_\_\_\_\_

Thank you.

Child Nutrition Department

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, this institution is prohibited from discriminating on the basis of race, color, national origin, sex (including gender identity and sexual orientation), disability, age, or reprisal or retaliation for prior civil rights activity.

Program information may be made available in languages other than English. Persons with disabilities who require alternative means of communication to obtain program information (e.g., Braille, large print, audiotape, American Sign Language), should contact the responsible state or local agency that administers the program or USDA's TARGET Center at (202) 720-2600 (voice and TTY) or contact USDA through the Federal Relay Service at (800) 877-8339.

To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at:

<https://www.usda.gov/sites/default/files/documents/USDA-OASCR%20P-Complaint-Form-0508-0002-508-11-28-17Fax2Mail.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

mail:  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights

1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or

fax:  
(833) 256-1665 or (202) 690-7442; or

email:  
[program.intake@usda.gov](mailto:program.intake@usda.gov)  
This institution is an equal opportunity provider. 05/05/2022

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**For Child Nutrition Dept. use only**

Student Name: \_\_\_\_\_ Teacher: \_\_\_\_\_