

**ORCUTT UNION SCHOOL DISTRICT
CLASSIFIED NOTICE OF VACANCY**

500 Dyer Street
Orcutt, CA 93455
(805) 938-8900

Classified application available @ www.orcutt-schools.net
Human Resources, Documents & Calendars, Application for Employment, Application for
Classified Employment

August 2, 2022

<u>POSITION:</u>	<u>GROUNDS MAINTENANCE WORKER II</u> 8 hours per day - 12 months
<u>SALARY:</u>	\$3,618- \$4,616 per month
<u>QUALIFICATIONS:</u>	See job description
<u>TO APPLY:</u>	Submit an application (if one is not on file with the Human Resources Dept.) and letter of interest summarizing your experience and qualifications to Susan Salucci, Assistant Superintendent/Classified Human Resources, at the above address. Applicants must follow the above instructions to be considered.
<u>APPLICATION DEADLINE:</u>	Until filled
<u>INTERVIEW/TESTING:</u>	Selected applicants will be notified

Meeting minimum qualifications does not insure the candidate an interview. Therefore, it is important that the application be thorough and detailed. Applicants will be assessed on the breadth and depth of education, training, experience, skills, knowledge and abilities. The district reserves the right to extend time limits, reinstate or withdraw the recruitment-selection process at any point.

General Requirements Upon Offer of Employment

The Immigration Reform and Control Act requires that the District obtain documentation from every individual who is employed which verifies identity and authorizes his/her right to work in the United States

Individuals selected for employment must have a tuberculin examination to determine freedom from tuberculosis. The District may require a job related physical examination and satisfactory result from such an exam. This cost is the responsibility of the District.

State law requires that all employees be fingerprinted and cleared through the Department of Justice. This cost is the responsibility of the applicant.

"The Orcutt Union School District does not discriminate on the basis of a person's actual or perceived race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex or sexual orientation in the educational programs or activities which it operates"

****AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER****

ORCUTT UNION SCHOOL DISTRICT

CLASS TITLE: GROUNDS MAINTENANCE WORKER II

BASIC FUNCTION:

Under the direction of an assigned supervisor, perform a variety of grounds maintenance duties in the care of District grounds and landscaped areas.

REPRESENTATIVE DUTIES:

Provide temporary oversight of Grounds Maintenance Worker I at direction of Director of Maintenance, Operations, Purchasing and Transportation. *E*

Maintain parks and fields developed on District property. *E*

Perform a variety of grounds maintenance duties including mowing and edging lawns, trimming and staking trees, shrubs and hedges and planting, fertilizing, weeding and watering trees, grass and shrubs. *E*

Perform general grounds clean up including sweeping, raking and removing leaves and debris. *E*

Operate large and small grounds maintenance equipment and machines including but not limited to dump trucks, back hoe, grader, skip loader, large riding mowers, lawn mowers, rototillers, edgers, blowers, trimmers, chain saws and other hand and power tools. *E*

Maintain tools, equipment, machines and vehicles in clean and proper working condition. *E*

Assist in grounds maintenance duties such as installation and removal of concrete and asphalt; install, repair and maintain fences and playground equipment; construct foundations and walkways. *E*

Maintain routine records related to work orders and vehicle and equipment maintenance; operate welding equipment to fabricate parts and repair equipment. *E*

Install and perform repairs to irrigation systems. *E*

Participate in plant disease and pest control functions in accordance with established procedures. *E*

Maintain records related to pesticide applications and related certifications. *E*

Perform related duties as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Methods, equipment and materials used in grounds maintenance work.

Requirements of maintaining school grounds in a safe, clean and orderly condition.

Proper methods of storing equipment, materials and supplies.
Appropriate safety practices and procedures.
Basic record-keeping techniques.

ABILITY TO:

Perform a variety of grounds maintenance work in the care of grounds and landscaped areas.
Operate a variety of grounds maintenance equipment, machines and tools safely and efficiently.
Maintain tools, equipment, machines and vehicles in clean and proper working condition.
Observe safety practices and procedures.
Maintain routine records.
Understand and follow oral and written directions.
Lift heavy objects.
Observe legal and defensive driving practices.
Establish and maintain cooperative and effective working relationships with others.

EDUCATION AND EXPERIENCE:

Any combination equivalent to: graduation from high school and one year grounds maintenance experience.

LICENSES AND OTHER REQUIREMENTS:

Valid California driver's license.
Valid Pesticide Applicator Certificate

WORKING CONDITIONS:

ENVIRONMENT:

Outdoor work environment.
Driving a vehicle to conduct work.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate specialized grounds maintenance equipment and hand and power tools.
Lifting heavy objects.
Standing or walking for extended periods of time.
Walking over rough or uneven surfaces.
Bending at the waist, kneeling or crouching.
Reaching overhead, above the shoulders and horizontally.
Climbing, digging, carrying, pushing and pulling.

HAZARDS:

Working around and with machinery having moving parts.
Working with pesticides.

This job description is not intended to be an exhaustive list of all duties, knowledge, or abilities associated with this classification, but are intended to accurately reflect the general job elements. Incumbents may perform any combination of the essential functions shown.