

**ORCUTT UNION SCHOOL DISTRICT
CLASSIFIED NOTICE OF VACANCY**

500 Dyer Street
Orcutt, CA 93455
(805) 938-8900

Classified application available @ www.orcutt-schools.net

*Departments, Human Resources, Management Employment, Related Downloads, Application for
Classified Management Positions*

February 29, 2024

POSITION: **SCHOOL OCCUPATIONAL THERAPIST
SPECIAL EDUCATION**

GENERAL DESCRIPTION: Provide occupational therapy services to eligible students in North Santa Barbara County

SALARY: \$87,351 - \$110,246 (181 work days August – June)

QUALIFICATIONS: See job description

**LICENSES AND
CERTIFICATES:** Valid California Driver's License
Registration with American Occupational Therapy Certification Board
Certification from the California Board of Occupational Therapy
CPR Certification

TO APPLY: Submit an application, resume and letter of interest stating your qualifications and experience to Susan Salucci, Assistant Superintendent, Human Resources, 500 Dyer Street, Orcutt, CA 93455

APPLICATION DEADLINE: Open until filled

INTERVIEWS: To be announced

It is the applicant's responsibility to confirm the receipt of their application by the Classified Human Resources Department. Meeting minimum qualifications does not insure the candidate an interview. Therefore, it is important that the application be thorough and detailed. Applicants will be assessed on the breadth and depth of education, training, experience, skills, knowledge and abilities. The district reserves the right to extend time limits, reinstate or withdraw the recruitment-selection process at any point.

General Requirements Upon Offer of Employment

The Immigration Reform and Control Act requires that the District obtain documentation from every individual who is employed which verifies identity and authorizes his/her right to work in the United States

Individuals selected for employment must have a tuberculin examination to determine freedom from tuberculosis. The District may require a job related physical examination and satisfactory result from such an exam. This cost is the responsibility of the District.

State law requires that all employees be fingerprinted and cleared through the Department of Justice. This cost is the responsibility of the applicant.

"The Orcutt Union School District does not discriminate on the basis of a person's actual or perceived race, color, national origin, ancestry, religious creed, age, marital status, pregnancy, physical or mental disability, medical condition, genetic information, veteran status, gender, gender identity, gender expression, sex, or sexual orientation in the educational programs or activities which it operates"

****AN EQUAL OPPORTUNITY/AFFIRMATIVE ACTION EMPLOYER****

CLASS TITLE: SCHOOL OCCUPATIONAL THERAPIST, SPECIAL EDUCATION

BASIC FUNCTION:

Under the direction of the designated supervisor, provide occupational therapy assessment, consultation to school personnel, and/or direct treatment to children from birth to age 22 who qualify for occupational therapy; work with special education teams in identifying services needed for special education children.

REPRESENTATIVE DUTIES:

Evaluate students using standardized tests and observe activities that involve fine motor tasks; for example, writing, self-care, prevocational and vocational training.

Evaluate oral dysfunction and make recommendations to teachers and parents for feeding.

Evaluate sensory impairments and perceptual motor skills and make recommendations to teachers, educational technology specialist, and vision specialist regarding methods and information to improve functional skills in the classroom.

Evaluate abnormal patterns of posture and movement due to abnormal postural reflex activity and instruct teachers in positioning and handling techniques that normalize tone.

Collaborate with multi-disciplinary team members in the special education program to identify educational methods, needs and services for students.

Assist teachers in developing functional and achievable fine motor goals in the educational setting for the Individualized Educational Plan (IEP); provide reports for use in IEP committees, attend IEP meetings as required and maintains progress notes on student records.

Maintain documentation as required for complying with administrative policies and state and federal laws and regulations.

Attend meetings and conferences.

Provide consultation and direct therapy at various school sites; provide in service to school personnel.

Perform other job-related duties and tasks as assigned.

KNOWLEDGE AND ABILITIES:

KNOWLEDGE OF:

Principles and practices of occupational therapy;

Assessment tools, treatment approach and adaptive equipment for children with different types of cerebral palsy, neuromuscular diseases, orthopedic conditions, genetic syndromes and other developmental disabilities;

Physical, intellectual, social, and emotional growth patterns of students;

Sensitivity to the unique differences and needs of disabled students and their parents;

Record keeping techniques;

Oral and written communication skills;

Interpersonal skills.

ABILITY TO:

Use a variety of modern methods, techniques, and practices in occupational therapy.

Effectively communicate occupational therapy treatment techniques and goals to teachers, parents and other program staff and school district personnel.

Properly use and to care for the materials, supplies, and equipment used in performing services as an occupational therapist.

Quickly acquire knowledge of operations, terminology and programs of Special Education.

Lift with assistance, move and position a disabled person up to age 22 weighing approximately 150 pounds; must lift 75 pounds without assistance.

Maintain records and prepare reports.

Provide in service training in occupational therapy;

Establish and maintain effective working relationships;

Meet schedule and time lines; plan and organize work.

Work independently with little direction.

Work confidentially with discretion.

EDUCATION AND EXPERIENCE:

Bachelor's Degree required and graduation from an accredited program in occupational therapy. Three years' experience providing occupational therapy.

OTHER REQUIREMENTS:

Possession of a valid California Driver's License and auto insurance coverage required. Verification of registration with the American Occupational Therapy Certification Board. Possession of a valid CPR Certification Card.

WORKING CONDITIONS:

Typical office environment; special education classroom environment; travel from site to site; subject to lifting and positioning disabled persons.